DENSO *DESK*

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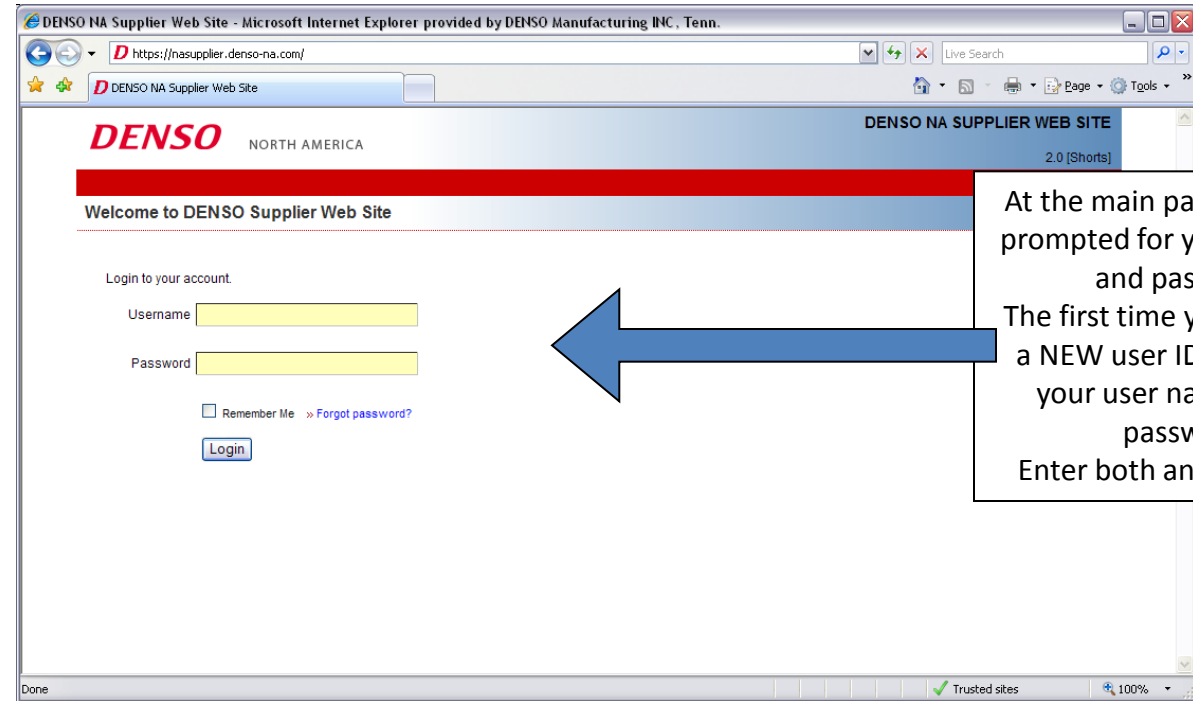| Document #	NAPSDWS006	Rev.	0	Revised Date	NA	Issue Date	8/27/15

NASWEB

North American Supplier Web

Purpose:

• Allow N.A. Suppliers to view firm and forecast orders

• Provide a tool for suppliers to print kanbans and delivery orders

• Provide a way for suppliers to send an Advance Shipment Notification (ASN) at the time of shipment.

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Logging into NASWEB:

Website Address: https://nasupplier.denso-na.com/

At the main page you will be prompted for your username and password.
The first time you log in with a NEW user ID you will use your user name as your password.
Enter both and click Login.

You will then be prompted to change your password.

NOTE: The required Denso standard format for the password is: 8 characters, at least 1 capital letter, at least 1 lower case letter, and at least 1 number.

If you forget your password please use "Forgot Password" link to reset.

When resetting password you MUST use the primary e-mail address that is registered for NASWEB. This is where the temporary password will go.

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NASWEB Home Page:

When you log in – this is the first screen you will see.

___

3 Drop Down boxes allow you to customize your view:

1 Data Type: →Order documents – This will show Shipping Schedules / Tags / Ship Notices.

 →Order data – This will show Excel file of order data.

2 Customer: If you ship to multiple Denso companies, each company will be listed. Choose the one you want to view orders for.

3 Supplier ID: If you have multiple supplier codes that are under the same Login ID, use this drop down box to choose the correct supplier code to view the orders.

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1. Firm Order Documents Detail:

The Order Documents view allows you to see shipping documents and create a ship notice for firm orders.

1. Status: Will show if order is Open, Closed or Past Due

2. Delivery Order #: Order # (DO)

3. Issued Date: Date order loaded to NASWEB

4. Due Date: Due date to customer

5. Shipping Schedule: Pick list of parts / qty's on the DO

6. Tag: Kanbans for DO

7. Ship Notice: Create a new shipment. Will allow you to create shipping DO and send ASN.

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Printing Shipping Schedules:

> The Ship Schedule Contains all parts on the DO and the ship quantities.
>
> The shipping schedule will be used as an internal pick list for suppliers – not to be sent to DENSO / ASMO with the shipment.

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Printing Shipping Kanban Tags:
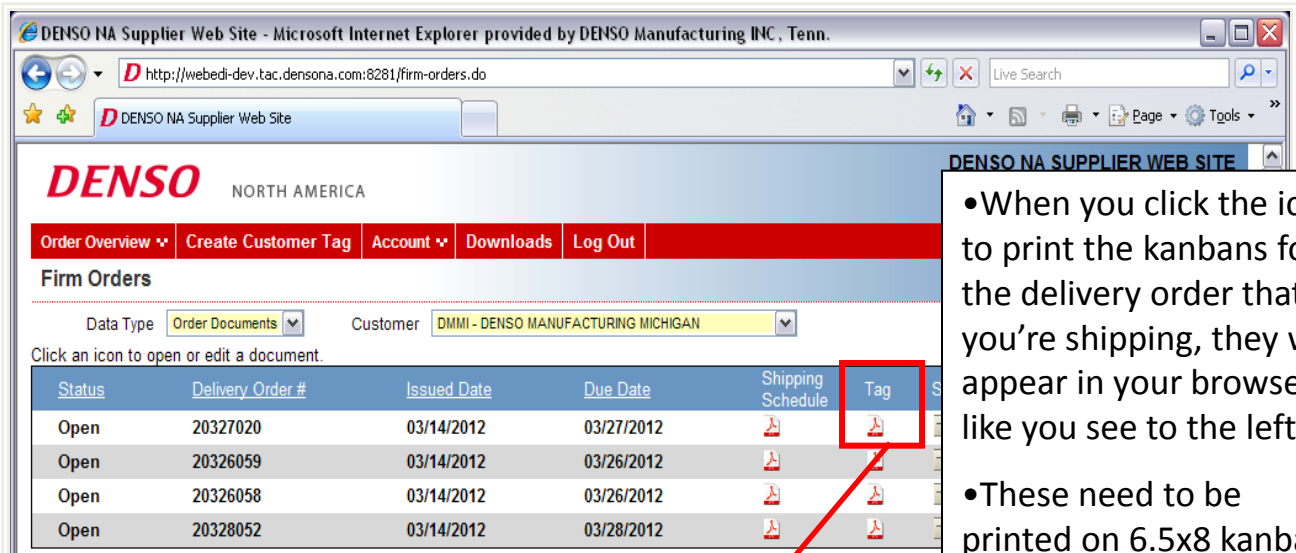
- •When you click the icon to print the kanbans for the delivery order that you're shipping, they will appear in your browser like you see to the left.

- •These need to be printed on 6.5x8 kanban stock that has been used in the past. (Specs below)

- •You can select your own supplier for the stock if you have another supplier, but the stock needs to be the same weight.
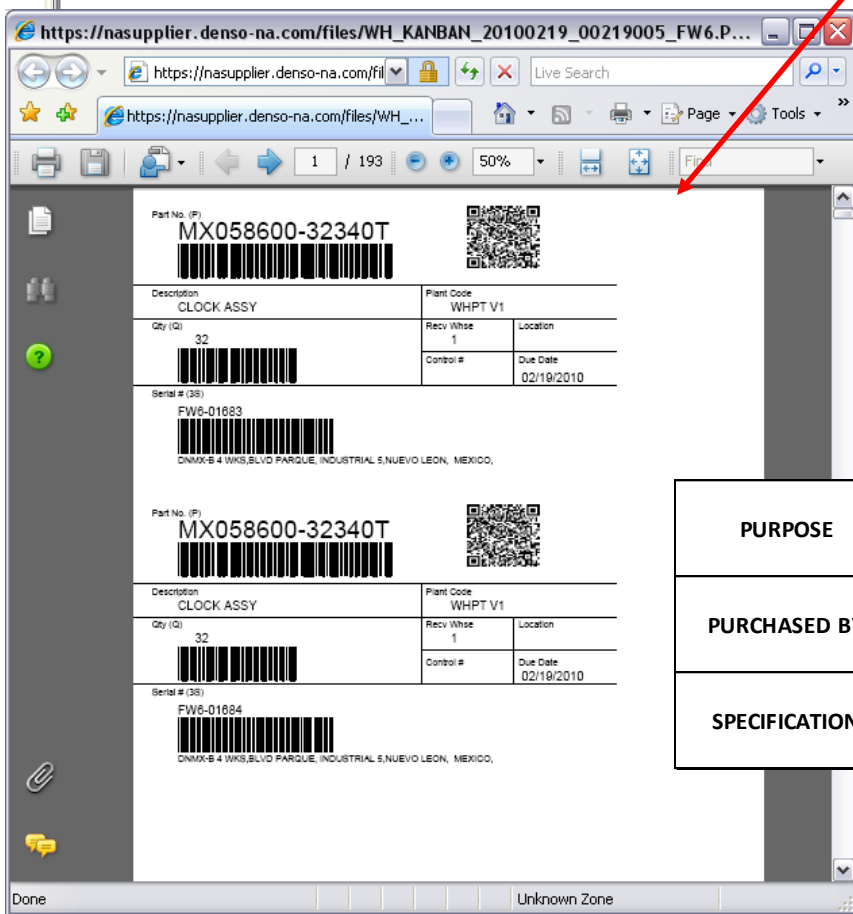
PURPOSE	Provide information for purchasing card stock for Kanbans and Labels.
PURCHASED BY	Each supplier is responsible for purchasing the card stock.
SPECIFICATION	DWOS Tags Blank white tags perforated at 4" from top Size 6 1/2" x 8"

Specific Print Settings for Kanbans on 6.5x8 paper:
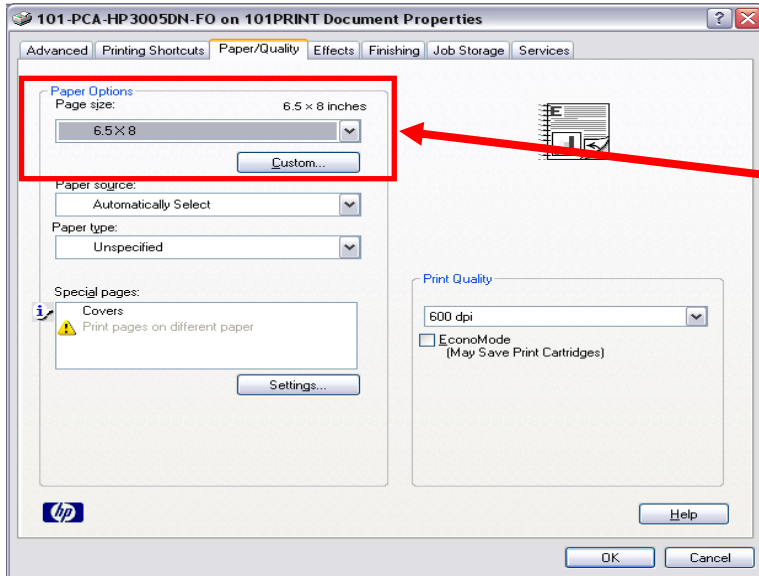
•In order to print with kanban stock, you will need to add a custom paper size of 6.5x8 on the printer that you will be using to print your kanbans.
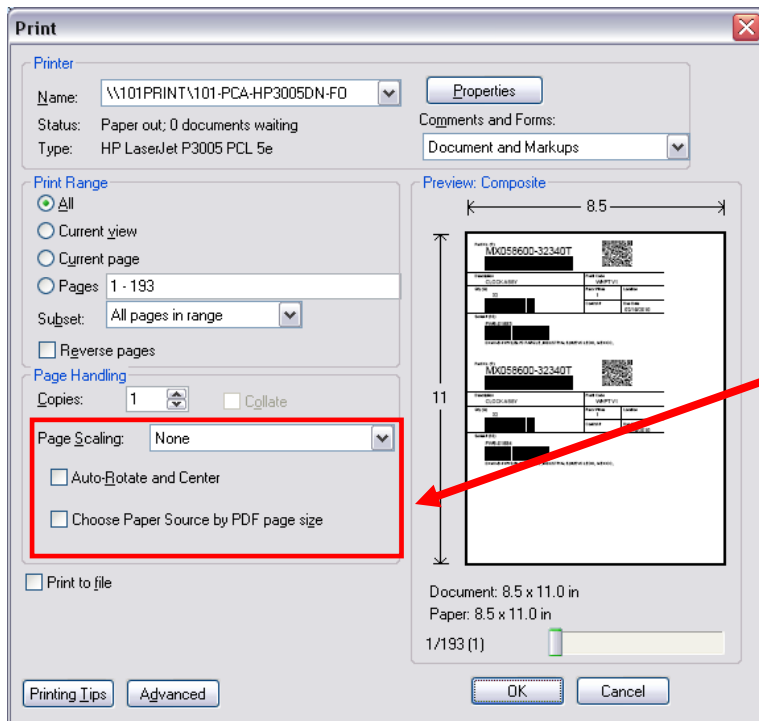
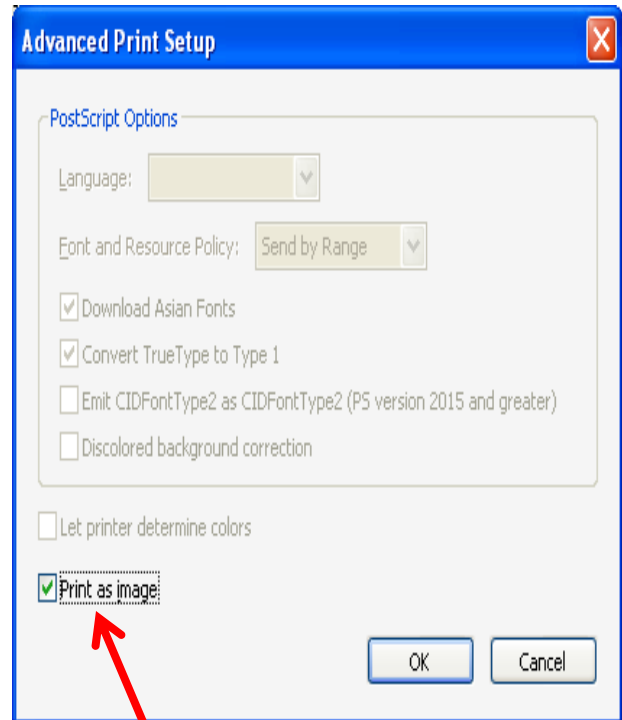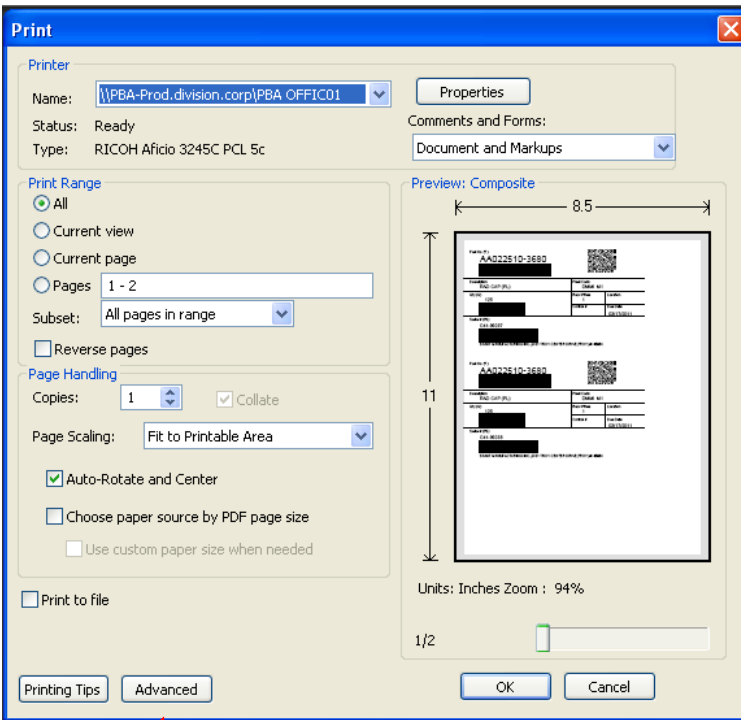•Also make sure that the Page Scaling settings match the red box to the left.

Troubleshooting a "fuzzy" QR code:

Incorrect "Fuzzy" QR Code

Correct Clear QR Code

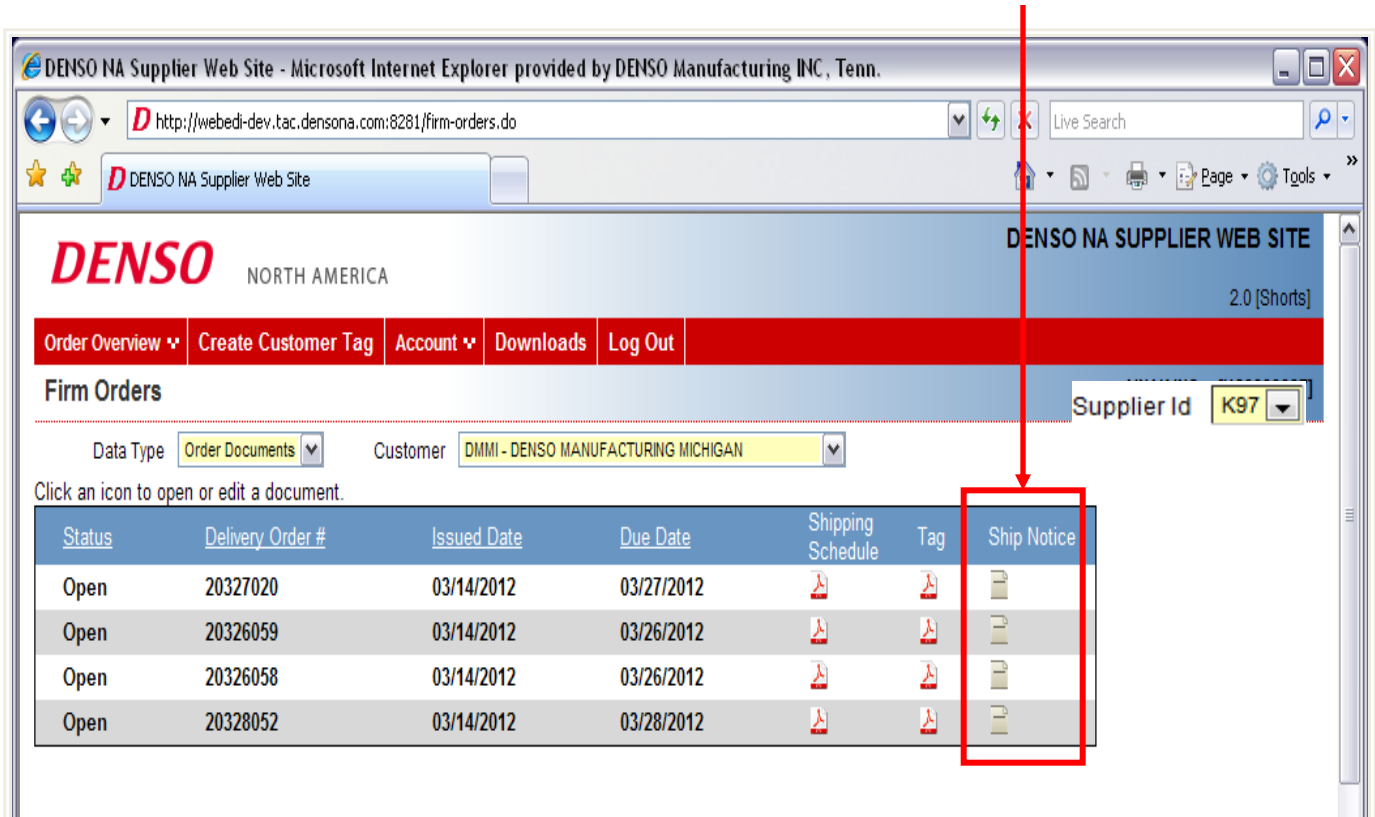Incorrect QR code has what appears to be grey dots in the QR Code.

Now Click on Advanced

Make sure that "Print as image" is checked, then click OK, and OK again.

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Creating Ship Notice:

When preparing and sending your shipment you will use the Ship Notice button for the DO that you are shipping.

The ship notice section will allow you to enter:

•Actual ship qty's

•Alternate Packaging

•Shipment Transportation details

•Print Delivery Order document

•Send ASN

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Creating a new Ship Notice:

To create a new shipment you will click the New → Edit button below:

① ASN Status Section: ASN #'s and ASN Status for the Delivery Order will be shown in this section. Also, this is where you will be able to view and print your Delivery Order and Send the ASN.

② Shipment Status Section: This section will show the detail of part #'s and quantities on the Delivery Order. You will be able to see the qty that was ordered, received by DENSO, In-transit, Allocated (assigned to a ship notice but not shipped) and any Remain Qty to ship.

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Ship Notice Detail:

After choosing to create a New Ship Notice you will see the screen as shown below:

1. Enter in actual shipping qty. It will default with full order qty.

2. If you are shipping in alternate (any package that is not the standard) packaging, please enter in the # of boxes that are in primary packaging. The # that is shipping in alternate packaging will automatically update.

3. Shipment details. Please enter in the details of the shipments as you know them. Will have chance at ASN time to enter as well. The GROSS WEIGHT, # OF PALLETS OF PARTS & # OF PALLETS OF EMPTY PKG WILL print on the DO sheet and must be entered.

When all information is entered, click "Save"

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Saved Ship Notice:

After saving the ship notice you will see the view below:

1 ASN Status: This will show all ship notices created and the ASN #. You will be able to Edit, Delete or Send an ASN for a ship notice in process. You can also Print the Delivery Order at this time to place with the material being shipped.

You cannot create a new ship notice until the ASN is accepted for the one in process.

2 Shipment Status: This shows part # detail of the shipment status. It will show the quantity details about each part.

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Printing Denso DO for Shipment:

After a ship notice is saved you will be able to view and print the DENSO DO that needs to accompany the shipment.

Please send 3 copies of the delivery order shown to the left with each shipment (one for delivery driver, one for Receiving records, and one attached to the product / packaging).
*Empty / Full Skids and Gross weight now print on DO sheet. They must be entered for each shipment.

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Sending the ASN:

After the parts have shipped to DENSO / ASMO the ASN will be sent within 30 min after shipping (setting can be changed in Cigma Menu Option P142). Late ASN or ASN that does not match order will generate an email to specified planners to inform them of discrepancy:
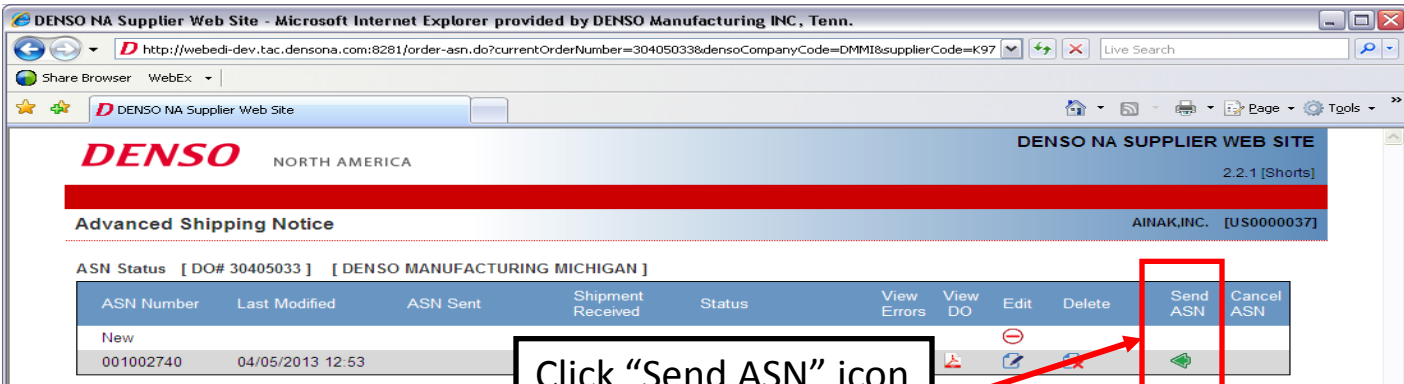
Click "Send ASN" icon on Ship Notice screen.

After hitting "Send ASN" button there will be a confirmation screen where fields at the bottom can be modified. When ready to send, hit "Send"

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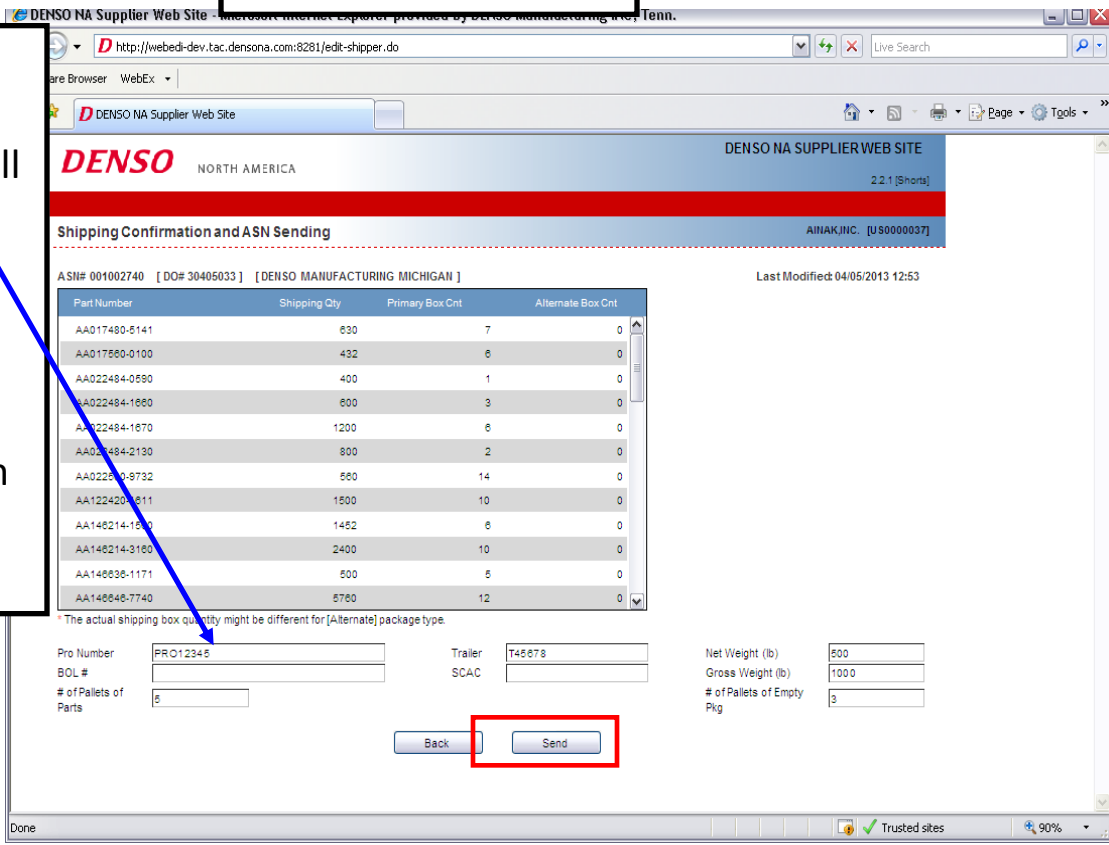
ASN Status:

ASN will show a "Submitted" status until accepted by Denso.

① **ASN Status** [DO# 30405033] [DENSO MANUFACTURING MICHIGAN]

ASN Number	Last Modified	ASN Sent	Shipment Received	Status	View Errors	View DO	Edit	Delete	Send ASN	Cancel ASN
New							⊖			
001002740	04/05/2013 12:53	04/05/2013 13:09		Submitted		📄				

② **ASN Status** [DO# 30405033] [DENSO MANUFACTURING MICHIGAN]

ASN Number	Last Modified	ASN Sent	Shipment Received	Status	View Errors	View DO	Edit	Delete	Send ASN	Cancel ASN
New									⊕	
001002740	04/05/2013 12:53	04/05/2013 13:09		Accepted		📄				⊗

Shipment Status

Part Number	Ordered Qty	Received Qty	In-transit Qty	Allocated Qty	Remain Qty
AA017480-5141	630	0	630	0	0
AA017560-0100	432	0	432	0	0
AA022484-0590	400	0	400	0	0
AA022484-1660	1200	0	600	0	600
AA022484-1670	1200	0	1200	0	0
AA022484-2130	800	0	800	0	0
AA022500-9732	560	0	560	0	0
AA122420-1611	5400	0	1500	0	3900

Close

ASN will show an "Accepted" status when accepted by Denso.

At this time a new Ship Notice can be created if the DO was not shipped complete.

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Cancelling an ASN:

If an ASN needs to be cancelled (for shipment that did not pick up or for a correction to part / qty):

Select "Cancel ASN" and confirm that you want to cancel the ASN.

After the ASN has been cancelled the ASN will show cancelled and Shipment Status Qty's will update.

Cancelling an ASN cannot be done after receiving by DENSO is completed

Receiving Discrepancies to ASN:

ASN Status [DO# 30405033]   [DENSO MANUFACTURING MICHIGAN]

ASN Number	Last Modified	ASN Sent	Shipment Received	Status	View Errors	View DO	Edit	Delete	Send ASN	Cancel ASN
New										
001002743	04/05/2013 13:29		04/05/2013							
001002742	04/05/2013 13:26	04/05/2013 13:27		Receiving Discrepancy						
001002740	04/05/2013 13:53	04/05/2013 13:09								

If physical receiving qty does not match ASN qty, a discrepancy report will be posted to NASWEB with the details.

Use this to review discrepancies and make any additional shipments or follow up with planner as required.

Print Date: 04/05/2013   DENSO MFG. MICHIGAN, INC.   Page: 1
SHIPPING DISCREPANCY REPORT

Plant / Dock . :	DMMIM1 / S1	Orig Delivery Ord:	30319030
ASN Number. :	001002744	Curr Delivery Ord:	30319030
Supplier Code:	K97	Truck Route:	MN1-391
AINAK - K97			

Part Number	Description	ASN QTY	Rcvd Qty	Discrepancy	Error Msg
AA146540-2810	BRACKET	24	12	12	Quantity Short

Report will detail part #, ASN Qty and then Actual Rcvd Qty.

Report is posted immediately at the time of Denso receiving discrepancy.

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2. Firm Order Data Detail:

The Order Data view allows you to see the firm orders in an Excel file as well as the raw EDI data:

1. Status: Will show Read or Unread

2. EDI #: A numerical #, not used by supplier

3. Issue Date: Date issued to NASWEB

4. Due Date: Due date of DO

5. XLS: .xls file of forecast data

6. EDI: .txt file of raw EDI data

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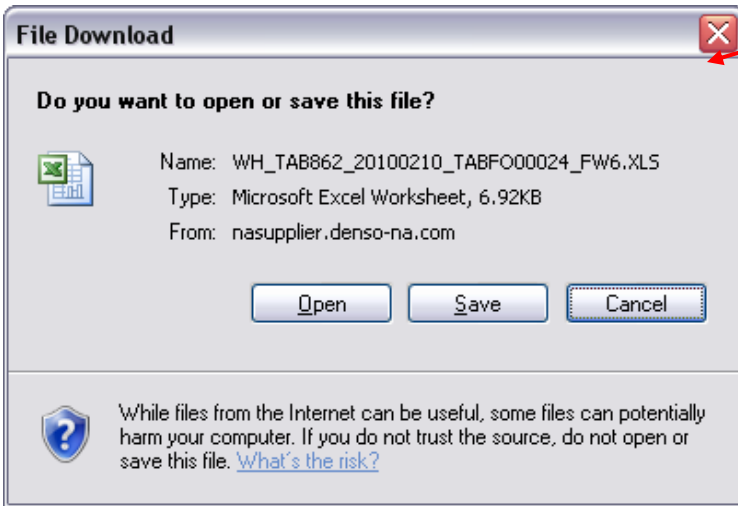
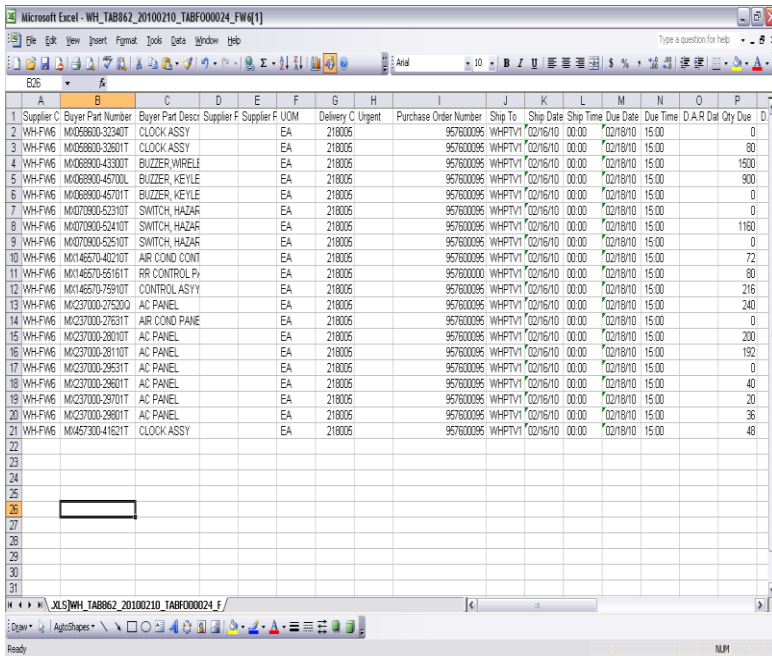**Downloading Firm Orders into Excel File:**

Firm Orders

Data Type Order Data ▼   Customer DMTN – DENSO MANUFACTURING TENNESSEE ▼

Click an icon to open or edit a document.

Status	EDI #	Issued Date	Due Date	XLS	EDI
Unread	EDIFO00064	02/23/2012	02/23/2012	📄	📄

File Download

Do you want to open or save this file?

Name: WH_TAB862_20100210_TABFO00024_FW6.XLS
Type: Microsoft Excel Worksheet, 6.92KB
From: nasupplier.denso-na.com

[Open]   [Save]   [Cancel]

While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. What's the risk?

•To just open the file, click open

•To save the file on your computer click save and choose the location to save.

•You can then view the file and use it as needed to manipulate the order data.

•Supplier P/N and Supplier Desc. are not able to be added to this document at this time.

•Only due date will appear, supplier must figure ship date based on shipping leadtime.

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3. Forecast Orders Documents Detail:

The Order Documents view allows you to see the forecast order .pdf file.

1. Status: Will show Read or Unread

2. Issue #: A numerical #, not used by supplier

3. Issue Date: Date issued to NASWEB

4. FO: .pdf file of forecast data
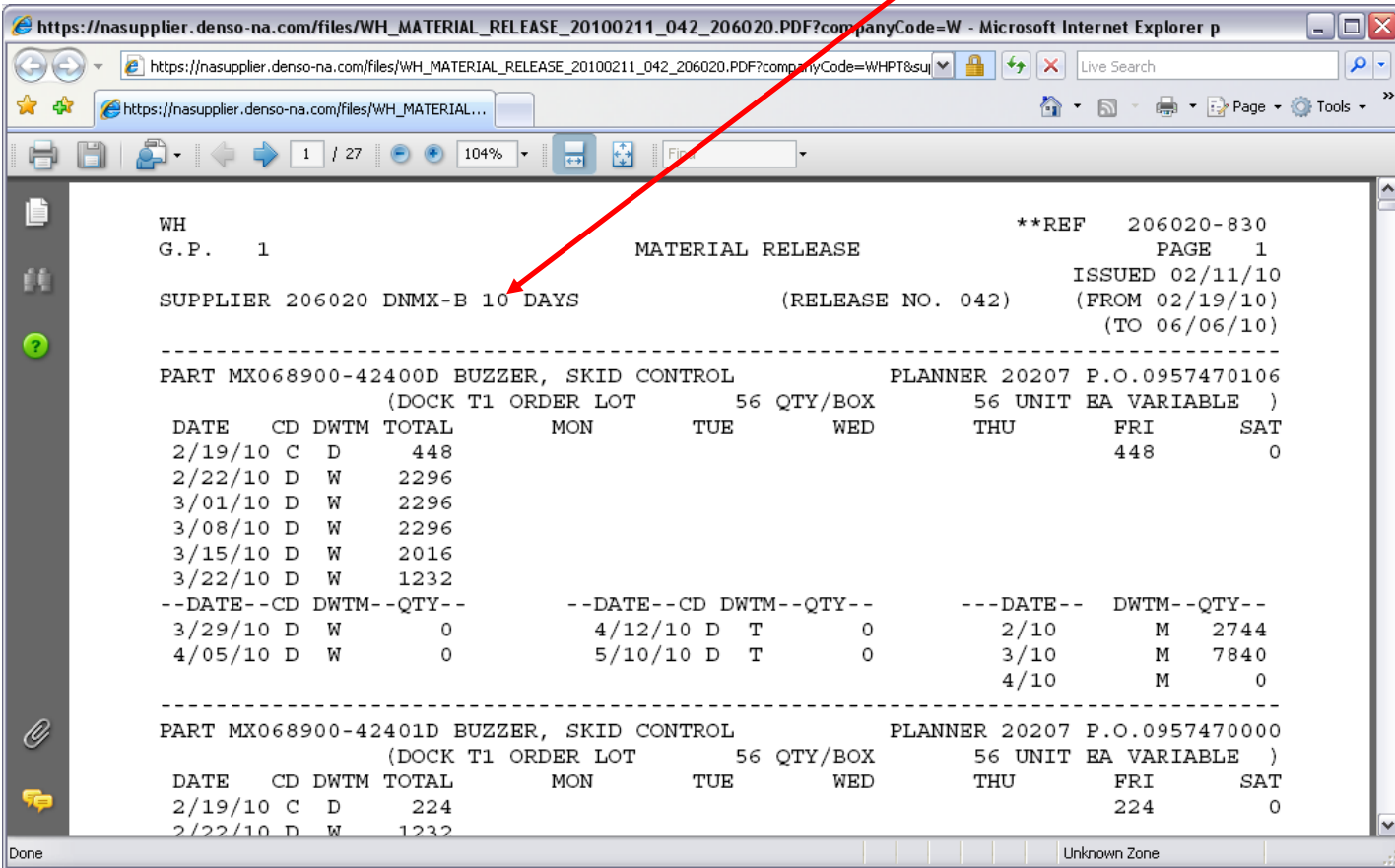
Downloading Forecast Order .pdf File:

This will show all forecast data for that release by part number in a .pdf file.

Do not recommend to utilize this format for forecast. Utilize the Excel file for easier understanding

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4. Forecast Orders Data Detail:

The Order Data view allows you to download the forecast order into a .xls file.

1 Status: Will show Read or Unread

2 Issue #: A numerical #, not used by supplier

3 Issue Date: Date issued to NASWEB

4 XLS: .xls file of forecast data (Same as current)

5 EDI: .txt file of raw EDI data (Same as current)
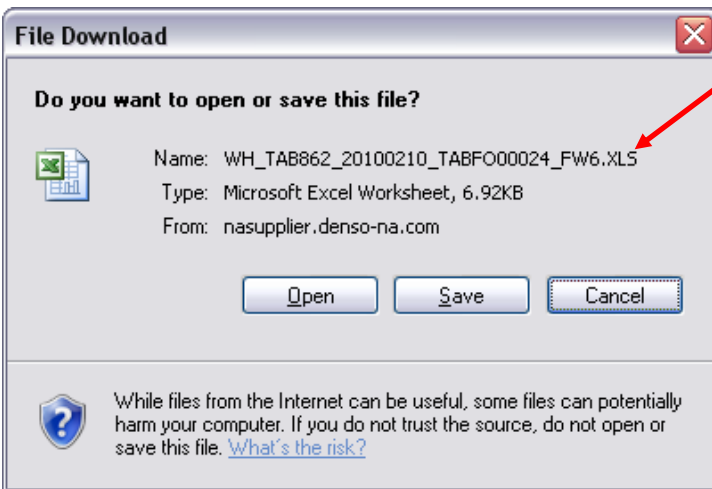
DENSO DESK

Downloading Forecast Orders into Excel File:

•To just open the file, click open

•To save the file on your computer click save and choose the location to save.

•You can then view the file and use it as needed to manipulate the order data.

•Supplier P/N and Supplier Desc. are not able to be added to this document at this time.

•Only due date will appear, supplier must figure ship date based on shipping leadtime.

5. Firm and Forecast History view:

The Order History option will take you to the old firm and forecast order data. Data is kept for 6 months.

Old Firm Order data and old Forecast Releases will move to the Firm Order History and Forecast Order History sections so they can be reviewed at a later date.

Order data will move into the History section 1 day after being read, or 1 week if not read.

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6. Creating a Customer Tag:

This function allows you to create a manual tag if you need to print a kanban in an abnormal lot size or need additional tags for your shipment.

Choose customer you are shipping to and enter in the part # of the part you need kanbans for, then choose submit.

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Creating a Customer Tag (cont'd):

① Enter in qty of pcs in the box

② Enter in the due date of the order

③ Enter in the # of tags that you want to print (Must be less than 100)

④ Click Submit to generate Kanbans

This will generate a .pdf file of the kanbans and they will be printed the same as the firm order kanbans.

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7. Account Menu:

- This will allow you to review messages posted by DENSO (Messages are posted as a broadcast to all Suppliers via a request to NAITS; messages cannot be sent to individual Suppliers)

- Change your password

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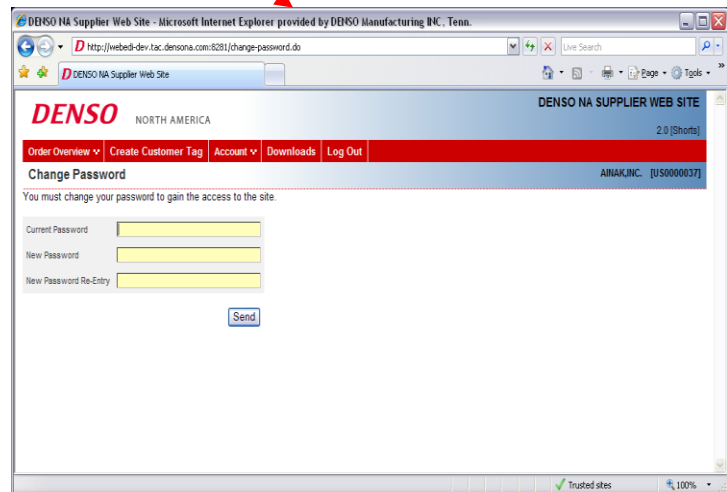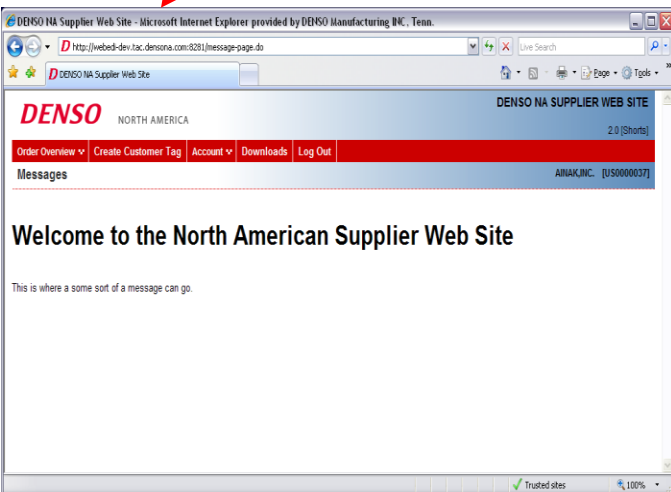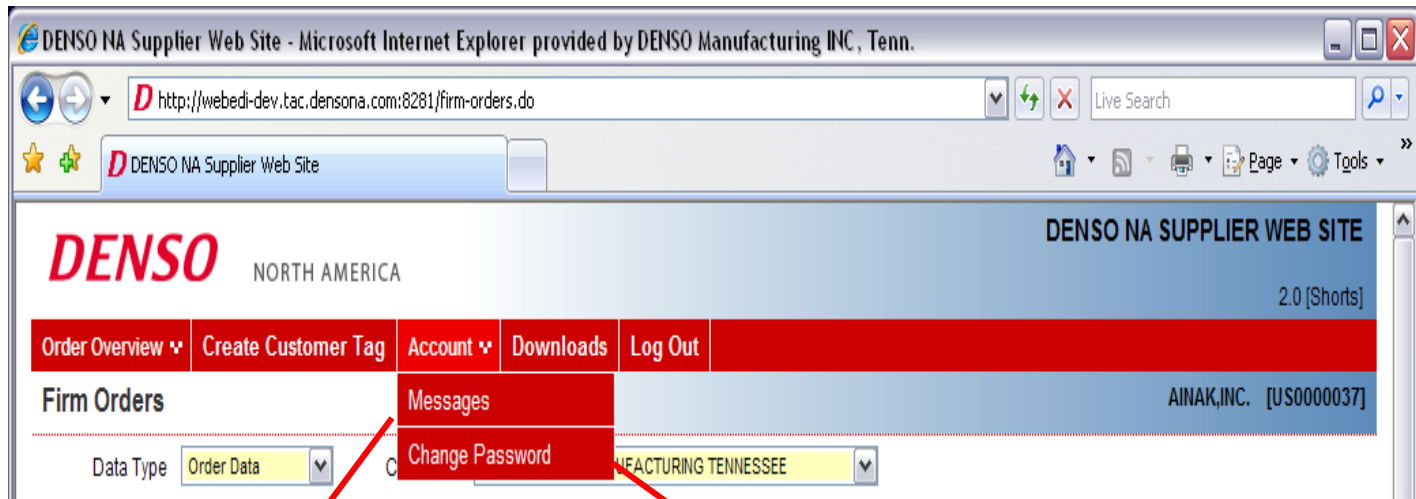
8. Downloads:

This is where DENSO will post documents available for the supplier to download. Manuals, specs, etc.

The downloads section will have the EDI specifications for any supplier wishing to receive order by traditional EDI.

If you wish to set up traditional EDI for your order receiving, please contact your DENSO Plant PC contact to set up.
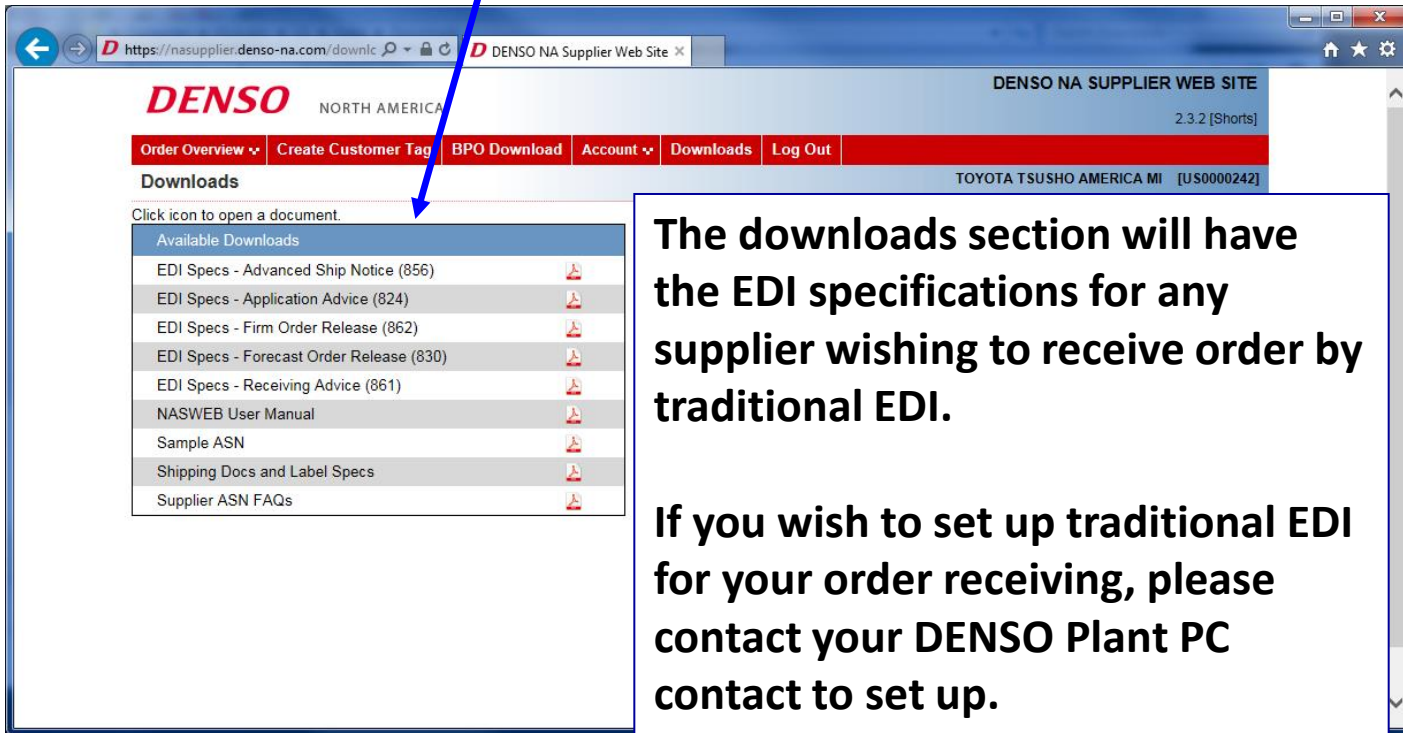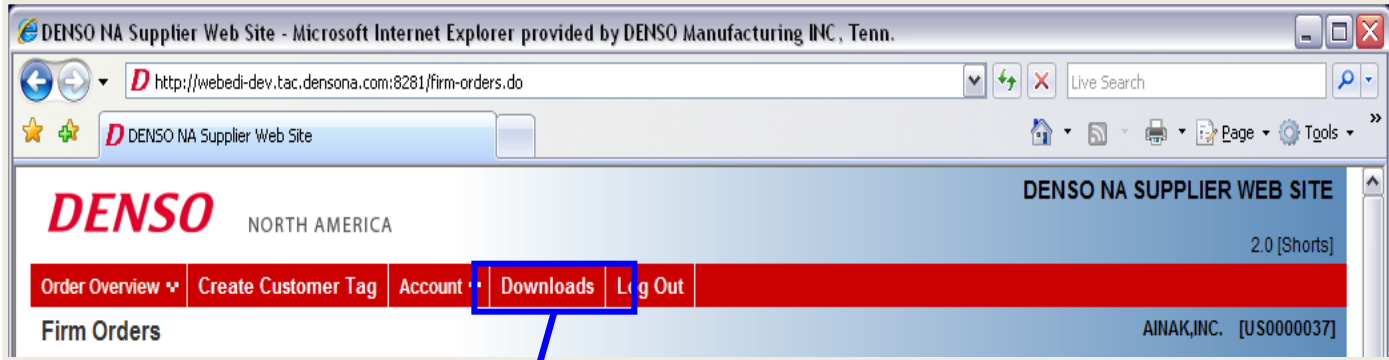
9. Setting Up a New Supplier on NASWEB

➢ When a plant has a new supplier code, they need to request for a NASWEB log in ID as soon as they have the new supplier code.

➢ As soon as the User ID has been established the supplier will start receiving orders from the plant. **They will not receive any orders sent prior to the user ID being set up.**

➢ This form below should be filled out and sent to NAITS at a unique e-mail address: naits_requests@denso-diam.com

NASWEB New/Change User ID Request Form							
Type of Request:			**FTP (EDI) Required:**				
New			Yes				
Change			No				

Please Fill in if FTP (EDI) Required							
Supplier IT Contact:			**Supplier IT Contact Email:**			**Supplier IT Contact Phone:**	

If requesting a NEW User ID or FTP (EDI) Set Up Fill out Block Below:

New User ID/Add FTP (EDI)							
DENSO Affilliate	**Supplier Code**	**Vendor Name**	**Primary Contact First Name**	**Primary Contact Last Name**	**E-mail Address of Supplier Contacts** (Upper: Primary Address, Lower: cc Address.) example: tammi_miller@denso-diam.com, alan_loe@denso-diam.com	**User ID**	**FTP User ID**

If requesting a Change to an exisiting primary contact, or you need to add or remove a "CC'd" contact, please fill out blocks as necessary below:

Change Primary Contact Person					
DENSO Affilliate	**Supplier Code**	**Vendor Name**	**New Primary Contact First Name**	**New Primary Contact Last Name**	**New Primary Email**

If the supplier would like to receive orders by traditional EDI you can include that information on this form.