



Paid Time Off (PTO) Schedule

Years of Service	PTO Allotment
0 – 4	104 hours
5 – 9	120 hours
10 – 14	136 hours
15 – 19	160 hours
20 – 24	184 hours
25+	200 hours

This schedule is for Regular Full-time Associates.

**Disclaimer: Affiliates on an accrual system may have a different PTO Schedule. Check with your local HR Department for confirmation.*